



## Community Charity Matching Funds Program Instructions

**PLEASE READ CAREFULLY AS EXPLANATION ALL OF THE RULES AND GUIDELINES THAT MUST BE FOLLOWED FOR YOUR APPLICATION TO RECEIVE CONSIDERATION ARE BELOW.**

**Note:** The Community Charity Matching Funds Program is separate from the Scholarship Matching Funds Program as well as the Sweetheart Financial Assistance Program. Further information on these programs is available on the Foundation’s website: [mmcfonline.org](http://mmcfonline.org) or call 800-994-7400.

The Community Charity Matching Grants program was established by the Michigan Masonic Charitable Foundation (MMCF) to encourage lodge activity, affording Michigan Masons the ability to provide support and connect with the communities in which they live. The MMCF supports Masonic Lodges throughout Michigan by matching community grant monies, effectively doubling the impact of the Masonic gift to the community.

A lodge may apply for Community Charity matching funds up to \$1,500 for one or more local, charitable programs or events during the fiscal year April 1 through March 31. Completed applications can be submitted anytime as they are processed weekly. If a lodge wishes to spread its contributions between various charities throughout the year, it can be done through multiple submissions or through one submission if all details are indicated by the lodge.

For example:

	April	August	January	Fiscal Year Total
Lodge A	\$500 – Bikes for Books	\$500 – Local food bank	\$500 – Local ramp building project	<b>\$1,500</b>
Lodge B	x	x	\$500 – Bikes for Books \$500 – Local food bank \$500 – local ramp building project	<b>\$1,500</b>

### ***What charities does the Foundation provide funds for?***

The Foundation supports local, charitable programs, including, but not limited to, the following examples:

- Food and clothing for the needy
- Local Salvation Army efforts
- Special efforts to aid youth and the aged
- Equipment for school programs
- Local parks and facilities
- Community fire and police programs

### ***What charities are NOT eligible under the Community Charities program?***

- Masons and their families
- Masonic groups
- For-profit companies
- National charity programs (e.g. American Red Cross)
- Church or synagogue programs that favor any specific religion or creed
- Individual causes without an established fund

### **HOW TO APPLY**

Fill out the application thoroughly and provide necessary supporting documents. Applications can be submitted either electronically or by mail:

1. Electronic submissions can be emailed by sending the completed forms to [matchingfunds@mmcfonline.org](mailto:matchingfunds@mmcfonline.org).  
**Note:** With electronic submissions, requested signatures must be handwritten before submission.
2. Mailed submissions can be sent to the Michigan Masonic Charitable Foundation office at 1200 Wright Ave Alma, MI 48801.

Additional assistance or inquiries of programs eligible towards the Community Charity Matching Funds Program can be directed to the Michigan Masonic Charitable Foundation by emailing [matchingfunds@mmcfonline.org](mailto:matchingfunds@mmcfonline.org) or by calling the Foundation office at 800-994-7400.



## APPLICATION FOR COMMUNITY CHARITY MATCHING FUNDS

**Please Print**

\_\_\_\_\_  
Lodge Name and Number

\_\_\_\_\_  
Secretary Name

\_\_\_\_\_  
Secretary Mailing Address

\_\_\_\_\_  
City and Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
Title of Community Charity Program(s)

**Briefly** describe the Community Charity Program activity or activities for which your Lodge wishes to receive Foundation matching funds, including the amount for each program, what organization and/or individual will receive the contribution and who will benefit directly from the support. If you wish to provide additional documents or material, please attach.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What, if any, community recognition or other form of public awareness will the Lodge receive as a result of its contribution? (Upon receipt of this application a Foundation representative will contact you to assist you with media)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Lodge Intentions**

Intended Lodge Contribution \$ \_\_\_\_\_

Requested Foundation Contribution \$ \_\_\_\_\_

Total Contribution to Charity \$ \_\_\_\_\_

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We, the undersigned, confirm that this application for Community Charity is complete and accurate and reflects the intentions of the Lodge. Our Lodge voted to approve this application at its Regular Communication on the date of \_\_\_\_\_. If this application is approved, we agree to use the funds provided as specified in this application.

Respectfully Submitted,

\_\_\_\_\_  
Worshipful Master

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

***On application remember to:***

**Affix Lodge Seal Here**

- Fill out application completely
- Obtain necessary signatures
- Affix Lodge seal